

Professional Portfolio Rubric

Name: _____ Date: _____ Paper format / Electronic format (Platform: _____)

General Portfolio Contents (21 pts. Possible)					
	Met Expectations (3 pts.)	Expectations in Progress (2 pts.)	Yet to Meet Expectations (1 or 0 pts.)	Points (Out of 3)	Comments
Home Page	Home page includes a professional personal picture, detailed welcome section, contact information, picture privacy statement, etc.	Home page includes a personal picture, welcome section, contact information, picture privacy statement, etc.	Home page missing two or more of the following: picture, welcome section, contact information, picture privacy statement, <u>or</u> missing all of the above		
Organization	Organization is clearly and explicitly evident; Aids used throughout; Organization enhances evidence of learning and growth.	Organization is somewhat evident; Some use of organizational aids, though not consistently.	Organization is unclear; Few or no organizational aids used; Haphazard order; confusing.		
Visual Appeal & Mechanical Elements	Attention to visual detail highly evident (theme, backgrounds, font, etc.) and consistent; Few, if any, mechanical errors.	Some attention to visual detail is evident, though it is sporadic and sometimes careless; Mechanical errors are evident.	Little to no attention to visual detail is evident; Inconsistent; Messy; Numerous mechanical errors.		
Artifacts (Variety)	Artifacts represent a wide variety of kind, origin, and sources. Includes all of the following: lesson/unit plans, demonstrations of skills, & student work.	Artifacts represent some variety of kind, origin, and sources. Includes some of the following: lesson/unit plans, demonstrations of skills, & student work.	Artifacts are limited in kind, origin, and source (e.g. - restricted to one experience or class).		
Credentials	Credentials documents include all of the following: resume, letters of recommendation (or list of persons contacted), evidence of professional development, and other evaluations.	Credential documents include some of the following: resume, letters of recommendation (or list of persons contacted), evidence of professional development, and other evaluations.	Credential documents are not varied or comprehensive <u>or</u> credentials are not evident in the portfolio.		
Rationale/ Support	Notations are provided throughout the portfolio that clearly explain all items included in the portfolio and their application to teaching.	Notations are provided sporadically; Application to learning and teaching is unclear at times.	Notations are missing or limited; Relation of items in portfolio to learning is missing or unclear.		
Labeling of Documents and Evidence	All documents, pictures, etc. are properly sized, clearly labeled, explained in terms of relevance, and cited.	Some documents, pictures, etc. are labeled, explained in terms of relevance, and cited.	Documents and other uploaded evidence, including pictures are not labeled/cited.		
				Section Points (out of 21): _____	

Reviewer Name:

Comments:

Total Score: _____ / 43 points

Final Grade: _____ / 20 points

Evidence of Skills and Experiences in Portfolio (13 pts. Possible)					
	Met Expectations (3 pts.)	Expectations In Progress (2 pts.)	Expectations Not Met (1 or 0 pts.)	Points	Comments
Representative of Student's Personality, Knowledge, and Skills	Portfolio contains a variety of elements that appropriately show the student teacher's personality, knowledge, and skills, including relevant life experiences.	Portfolio shows the student teacher's personality, knowledge, and skills. Additional areas for skills are labeled with placeholders.	Student teacher's personality, knowledge, and skills are not represented in portfolio.		
Education Philosophy (Out of 2 pts)	The student teacher's teaching philosophy is evident throughout, and the philosophy statement is included in the portfolio.	The student teacher's educational philosophy is included in portfolio, or an appropriate placeholder is inserted.	No educational philosophy or evidence thereof is represented in portfolio.		
Data Driven Instruction (Out of 2 pts)	Multiple uses of data driven instruction techniques are clearly evident in portfolio.	Use of data driven instruction techniques are developing and further plans are noted.	Evidence of data driven instruction is not represented in portfolio.		
Diversity	Portfolio highlights understanding of diversity, his/her experiences in diverse settings and level of preparation to work with diverse students	Portfolio partially highlights understanding of diversity, his/her experiences in diverse settings and level of preparation to work with diverse students	Portfolio briefly explains understanding of diversity, his/her experiences in diverse settings and level of preparation to work with diverse students		
Classroom and Behavior Management Skills	Knowledge, skills, and experiences in behavior management are clearly evident in the portfolio.	Knowledge, skills, and experiences in behavior management are clearly evident in the portfolio or appropriate place is held.	Knowledge, skills, and experiences in behavior are not represented in portfolio.		
				Section Points (out of 13): _____	

Evaluation of the Oral Presentation of Portfolio (9 pts. Possible)					
	Met Expectations (3 pts.)	Expectations In Progress (2 pts.)	Yet to Meet Expectations (1 or 0 pts.)	Points (Out of 3)	Comments
Communicate Professional Identity	The student's beliefs/views about teaching are very clearly represented through the oral presentation.	The student's beliefs/views about teaching are represented through the oral presentation.	The student's beliefs/views about teaching are not represented well through the oral presentation.		
Selection of Documents, Pictures, etc.	Described why items in portfolio were chosen in a clear, detailed, & organized manner.	Described why items in portfolio were chosen in an understandable manner.	Described why items in portfolio were chosen in a haphazard manner <u>or</u> failed to present selection of artifacts		
Yet to do...	Explained future plans for portfolio development/use in a clear, detailed & organized manner.	Explained future plans for portfolio development/use in an understandable manner.	Explained future plans/use of portfolio in a haphazard manner <u>or</u> failed to present plans.		
				Section Points (out of 9): _____	