

# Student Teaching Portfolio Checklist

## WHAT YOU'RE REQUIRED TO INCLUDE:

### ABOUT YOURSELF

- Autobiography
- Resume
- Letters of Recommendation (3 to 5)
- Evaluations
  - College Supervisor
  - Cooperating Teachers
  - Previous Field Placements (2)
- Evidence of Relevant Experiences
  - Awards/Honors
  - Experiences in diverse classrooms/schools
  - Leadership positions
  - Travel abroad experiences
  - Community involvement

### ABOUT YOUR WORK

- Professional Development Activities/Plans
- Lesson Plans (in Major / Minor)
  - Elementary 2 to 3
  - Secondary 2 to 3
  - Special Education 5 max
- Unit Plan(s)
- Philosophy of Education
- Technology Skills
- Data-Driven Assessment / Instruction
- Classroom Behavior / Management

## WHAT WE SUGGEST YOU INCLUDE:

- Work samples from students
- Pictures of Students (with permission\*)
  - \*Ensure you note that permission was granted within your portfolio
- Unofficial Transcript

## HAVE YOU CHECKED FOR:

- Weak Organization
  - Chaotic appearance
  - Lack of subtitles/explanation
  - Excessive information
  - Too many documents
  - Lack of white space
- No visuals / Inappropriate visuals
- Broken / Wrong links
- Too much personal information
- Grammatical / Spelling errors
- Use of “Hope Words”
- Use of Acronyms